



Te Rūnanga o Ngāi Tahu

POSITION DESCRIPTION

SENIOR ENVIRONMENTAL ADVISOR - FRESHWATER MANAGEMENT / KAITOHUTOHU PŪTAIAO WAIMĀORI

VISION

Mō tātou, ā, mō kā uri ā muri ake nei

For us and our children after us

MISSION

Te Rūnanga o Ngāi Tahu works on behalf of the iwi to manage the collective assets of Ngāi Tahu Whānui and to promote and ensure the interests and aspirations of Ngāi Tahu whānui. Te Rūnanga o Ngāi Tahu will also work to ensure that these interests and aspirations are met in terms of our rights as members of New Zealand and global society aligning with our vision of Tino Rangatiratanga Mō tātou, ā, mō kā uri ā muri ake nei by contributing to the following outcomes that enfold the essential components of the vision:

- Ngāi Tahu whānui are culturally enriched
- Ngāi Tahu whānui live long and live well
- Ngāi Tahu whānui lead the future

WHO ARE WE? - KO WAI MĀTOU?

Established in 1996, Te Rūnanga o Ngāi Tahu is the organisation that services the tribe's statutory rights and ensures that the benefits of the Settlement grow for the future generations.

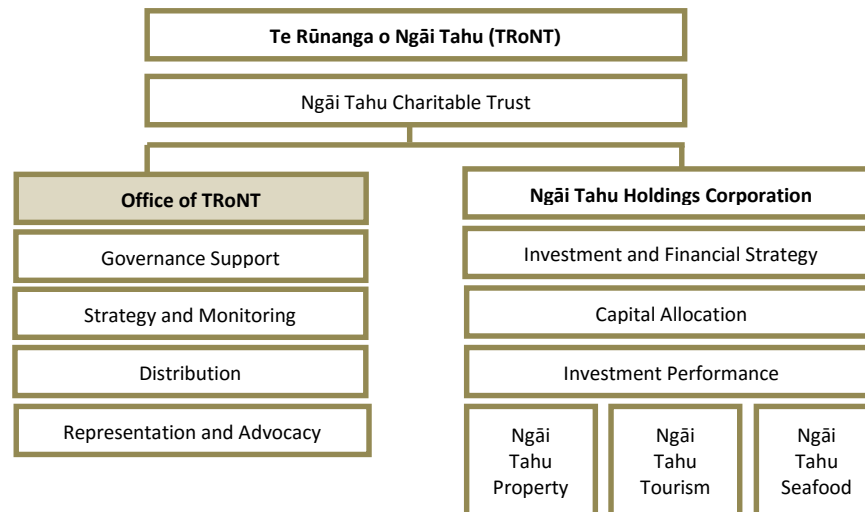
Everything we do is to build a stronger economic, social and cultural base for Ngāi Tahu people.

Throughout the South Island there are 18 local rūnanga (local councils). An elected representative from each rūnanga makes up Te Rūnanga o Ngāi Tahu – the tribal council that oversees the tribe's activities. Through this tribal council structure Te Rūnanga o Ngāi Tahu is accountable to the tribal members.

Te Rūnanga o Ngāi Tahu has three key roles:

- Support Te Rūnanga o Ngāi Tahu especially in terms of policy and strategy development;
- Support and assist the members – Papatipu Rūnanga;
- Provide benefits for both the present and future members of Ngāi Tahu Whānui.

The organisational structure has been designed to deliver increased value to our two key stakeholders: Ngāi Tahu whānui and Papatipu Rūnanga



WHO ARE YOUR TEAM? - TŌ KAPA

Business Unit	Mana Team, Tribal Interests
Reporting To	Programme Leader Mana
Direct Reports	Nil
Nature and Term	Permanent, Full-time

Internal Relationships	<ul style="list-style-type: none"> • Chief Executive Officer, Office of Te Rūnanga o Ngāi Tahu • Chief Executives • All Ngāi Tahu Group Staff • Papatipu Rūnanga • Te Rūnanga o Ngāi Tahu representatives • Tribal Interests Staff • All staff of Ngāi Tahu Group. • Ngāi Tahu Holdings Corporation • Ngāi Tahu Property Ltd • Ngāi Tahu Farming Ltd
External Relationships	<ul style="list-style-type: none"> • Papatipu Rūnanga. • Ngāi Tahu whānau • Rūnanga Environmental Entities including Mahaanui Kura Taiao Ltd, Kāi Tahu Ki Otago Ltd and Te Ao Marama Ltd. • Large scale water consent holders and their advisors • Te Rūnanga o Ngāi Tahu professional advisors and contractors • Local and central government • Related industry and business stakeholders

VALUES IN ACTION - NGĀ UARA

Te Rūnanga Group has a clear set of values which reflect and embrace tribal values. In action in a corporate setting, we expect our staff to embody them as:

Value	<i>Reflected in the following behaviours:</i>	
Manaakitanga (responsibility)	<i>Tautoko</i> <ul style="list-style-type: none"> • Sharing time, knowledge and expertise • Provides support to others • Dedicates time to others • Proactively coaches others 	<i>Manaaki</i> <ul style="list-style-type: none"> • Engages with others in a respectful manner • Demonstrates the importance of relationships • Engages others where guidance from others where necessary
Rangatiratanga (leadership)	<i>Self-Awareness</i> <ul style="list-style-type: none"> • Builds rapport with ease • Demonstrates the ability to connect with people at all levels • Demonstrates empathy 	<i>Integrity</i> <ul style="list-style-type: none"> • Demonstrates open and honest communication • Demonstrates fairness • Acts with integrity and puts benefits of the tribe before own agenda
Whanaungatanga (relationships)	<i>Collaboration</i> <ul style="list-style-type: none"> • Works effectively within a team environment and across the Group • Actively shares ideas • Encourages others 	<i>Engagement</i> <ul style="list-style-type: none"> • Proactively seeks to extend networks within the wider iwi • Takes steps to ensure is well informed of issues / initiatives within the tribe
Tikanga (integrity)	<i>Tikanga</i> <ul style="list-style-type: none"> • Demonstrates a desire to embrace te reo and tikanga • Actively participates in tribal forums where appropriate 	<i>Dedication</i> <ul style="list-style-type: none"> • Demonstrates reliability • Consistently delivers regardless of barriers • Effectively prioritises
Tohungatanga (professionalism)	<i>Strive for Excellence</i> <ul style="list-style-type: none"> • Serves as a role model for others • Sets goals to achieve high performance, encourages others to aspire to that level • Delivers work to exceptional quality 	<i>Continuous Learning</i> <ul style="list-style-type: none"> • Is proactive in seeking learning opportunities • May teach others in a formal context • Invests personal time in additional study
Kaitiakitanga (commitment)	<i>Resourcefulness</i> <ul style="list-style-type: none"> • Demonstrates consistent approach to careful expenditure of spending pūtea • Looks for sustainable solutions when dealing with providers/suppliers 	<i>Innovation</i> <ul style="list-style-type: none"> • Regularly thinks outside the square • Demonstrates the ability to turn ideas into reality • Contributes novel ideas

WHAT IS THE PRIMARY FOCUS OF THIS ROLE? - TE AROTAHI MATUA

Freshwater is a taonga of paramount importance to Ngāi Tahu and its management is a significant issue nationally and within the tribal takiwā. Current policy reform and continuing demand will materially affect how Ngāi Tahu exercises inherent rights and responsibilities over this taonga. These rights and responsibilities span cultural, social, environmental and commercial dimensions.

The Senior Environmental Advisor – Freshwater Management/Kaitohutohu Pūtaiao Waimāori is responsible for leading Te Rūnanga’s input into, and response to, freshwater planning and consenting processes at the local and regional levels to protect, restore and enhance the expression of the rights and responsibilities of Ngāi Tahu. The position is focused on ensuring maximisation of the roles and opportunities arising from the Ngāi Tahu Claims Settlement, local government planning, and policy frameworks and large resource consent processes. The role will require maintenance of close and constructive relationships with ngā Papatipu Rūnanga, entities within the Te Rūnanga Group, and external parties.

Key Accountabilities - Ngā Kawenga Takohanga

Freshwater Policy/Strategy Development	<ul style="list-style-type: none">• Input into Ngāi Tahu Freshwater Strategy and policy development.
Project Management	<ul style="list-style-type: none">• Assist ngā Papatipu Rūnanga and the Te Rūnanga Group to implement the Ngāi Tahu Freshwater Strategy across the Takiwā.• Support Papatipu Rūnanga and their entities to participate in freshwater planning, including participation in local water collaborative planning and fresh water management processes, and input into regional plans, and large-scale resource consent applications.• Manage freshwater planning work programmes and resources to ensure Ngāi Tahu’s values and interests are fully represented in planning processes for freshwater, including hearings on regional plans and large-scale resource consent applications• Assist ngā Papatipu Rūnanga and the Te Rūnanga Group to develop, secure and implement mitigation packages associated with resource consents processes.
Research and Policy Analysis	<ul style="list-style-type: none">• Engage with ngā Papatipu Rūnanga on matters pertaining to freshwater.• Maintain familiarity with, and facilitate the necessary research and monitoring to support engagement in, local,

	<p>regional and national freshwater matters.</p> <ul style="list-style-type: none"> • Provide high quality advice and reporting on freshwater matters. • Coordinate compliance and monitoring of freshwater related Settlement provisions. • Work with ngā Papatipu Rūnanga and the TRG to develop and implement strategic approaches to policy and projects proposals.
Te Rūnanga Group Relationship Management	<ul style="list-style-type: none"> • To maintain constructive relationships across the Te Rūnanga Group to give effect to the various functions described above.
Health & Safety	<ul style="list-style-type: none"> • To participate in ensuring the consistent implementation the Te Rūnanga Group Health & Safety strategy, by ensuring the work environment is safe for staff and the public, and effective mechanisms are in place and adhered to which monitor Health & Safety compliance.
Operational Leadership	<ul style="list-style-type: none"> • To act as a role model to managers, communicating and gaining acceptance of the Te Rūnanga o Ngāi Tahu vision, goals and organisational values and giving effect to the Code of Conduct. • To enforce standards for managers and staff in their interactions with stakeholders and colleagues. • To support and participate in the implementation of post-completion reviews of major projects, programmes and initiatives.
Operational Effectiveness	<ul style="list-style-type: none"> • To ensure that the Te Rūnanga Group’s operational policies are implemented and monitored. • To ensure that financial, capital and human resources within delegated authorities are managed in accordance with Te Rūnanga Group policies, procedures and delegations. • To ensure that the workplace is a safe environment through training, planning and ACC management.
Additional Duties as Required	<ul style="list-style-type: none"> • Any other duties of a similar type required by the employer.

Experience - Ngā Pūkenga

- Expertise with local, regional and national freshwater issues; planning tools; techniques and processes to manage freshwater under the Resource Management Act 1991.
- Knowledge of Ngāi Tahu tribal structures, relationships and processes, including tikanga mahinga kai.
- Familiarity with the Treaty of Waitangi and its application to the work of Te Rūnanga o Ngāi Tahu.
- A strong ability to work with Ngāi Tahu whānau, hapū and iwi.
- Comfort with reconciling cultural, social, environmental and commercial aspirations.
- Advanced knowledge of environmental policy and regulation development and analysis.

- Knowledge of cultural and environmental monitoring methods and processes.
- Very strong personal communication skills and collaborative relationship skills
- Efficient time management, project management and organisational competencies.
- An ability to work with private sector interest groups.
- 7 years' experience in a senior policy or resource management position, including experience in a senior planning position with a local authority.
- Strong awareness of, and affinity for, the needs and aspirations of Ngāi Tahu Whānui.
- Background and familiarity with Ngāi Tahutanga and tikanga.

Qualifications - Ngā Tohu Mātauranga

- Relevant undergraduate tertiary qualification
- Eligibility for membership of the New Zealand Planning Institute and a relevant post-graduate qualification are advantages.

Disclaimer

I have read and understood the above position description and accept all the above responsibilities incorporated herein.

**Senior Environmental Advisor –
 Freshwater Management**

Programme Leader - Mana

Date

This position description serves to provide an overview of the primary responsibilities inherent in this role. It also provides a summary of how this position collaborates with other roles within the Te Rūnanga Group. It is acknowledged that in order to remain current, regular amendments will be required. This is to be co-ordinated in association with the relevant Managers and the Group General Manager People and Performance.

This document will be supported by the development of a performance agreement which will be drafted by the incumbent in association with their Manager to provide clear goals and objectives, against which individual performance will be managed.