

# DRAFT EXAMPLE



Environment Institute  
of Australia and  
New Zealand Inc.

## NOMINATION FORM

### Fellow of the Environment Institute of Australia and New Zealand

### Nominations close Monday 31 March YYYY

Fellowship is a form of recognition bestowed by the Institute on a current Full Member who has been a senior practitioner of influence in the environmental profession over a period of at least 10 years.

Calls for Fellowship nominations are made once a year but nominations can be made at any time. Nominees are appointed by invitation of the EIANZ President following review of nominations by the [Fellowship and Honorary Membership Review Committee](#) (FHMRC).

### Nominees checklist:

- Nominees must be a current Full EIANZ Member for a continuous period of at least two years
- Nominees must be a [senior practitioner of influence](#) in the environmental profession over a period of at least ten years and can allow for career breaks. Nominations shall demonstrate evidence of senior roles and influence, which must include contribution to the Institute over part of that period
- Nominations must have a proposer and a seconder (The proposer must be a current EIANZ member and have known the nominee professionally for a period of at least 10 years. The seconder does not need to be an EIANZ member but must have known the nominee professionally for a period of at least 5 years)

**Note: The nominee must not be a signatory on the nomination form, either as a nominor, seconder, verifier or referee.**

- Nominations must include a resume or CV (a document or LinkedIn profile that lists at least 10 years of practice)
- Nominations must include between two and five professional referees and accompanying references
- Nominations must include a citation of no more than 150 words that can be used at a presentation or awards ceremony

Guidelines to help prepare a nomination can be found at

<https://www.eianz.org/membership-information/guidelines-for-nomination-of-fellows>

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## NOMINEE DETAILS

|                         |  |
|-------------------------|--|
| <b>Title</b>            | Ms   |
| <b>Name</b>             | Mary Smith   |
| <b>Current position</b> | Senior Principal Environmental Scientist, ABC Consulting |
| <b>Phone number</b>     | *****  |
| <b>Email</b>            | *****  |

## NOMINATION DETAILS

Please complete each of the sections below. Enough factual detail must be submitted to allow the nominee's achievements to be understood and considered.

### Senior practitioner of influence

Please provide statements outlining how the nominee demonstrates that they are a senior practitioner of influence in the environmental profession over a period of at least ten years ([addressing the criteria listed in By-law 9.2](#)).

### Senior positions occupied

List senior roles, organisations and dates e.g. Assoc Professor \*\* University 2008-14; Professor & Head of School University of \*\* 2014-19; EIANZ Division President 2011-14; Chair EPA Advisory C'tee on Waste Management 20016-18. Where the level of responsibility is not evident from the position title i.e. it is not clear that the role was both senior and influential, a brief explanation may be necessary

*Mary has directed the environmental practice at ABC for 12 years, is a regular guest lecturer at Latrobe University on the theory and practice of impact assessment, is a respected voice to industry and government, and has made a significant contribution to EIANZ (Vic), mentoring program and CEnvP panels.*

### Leading role in the environment profession

Please provide evidence (again with years) of the nominee's leadership in ways which have influenced environmental practice generally or benefitted the environment profession more broadly, including but not limited to positions of leadership within EIANZ (including CEnvP). It should be noted that 'leadership' implies personal responsibility for

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the outcomes of a professional team or endeavour i.e., the nomination should make it clear that the nominee, in their position as 'x', was responsible for and played a leading role in 'y', which has benefitted the profession generally.

*Under Mary's leadership, ABC has become one of the leading exponents of EIS in the resource sector in Victoria, and EIANZ (Vic) has become a respected voice to government agencies, effectively representing the opinions of the broader environment profession.*

### Professional standing and commitment to ethical practice

Please provide details to demonstrate this by awards, certification, published papers and invited conference presentations (also with years), and identify in referee statements and letters of support, attesting to the nominee's reputation, ethical practice and respect within industry, academia, environmental organisations, advisory and reference groups.

*Mary is widely respected within the resource industry (she is on two industry reference / advisory committees) and by VCAT as a regular expert witness on environmental impact issues Senior positions occupied: See accompanying CV - Senior Principal ABC 2009-19, EIANZ Vic Div Policy C'tee Chair 2012-13, President 2014-16), Impact Assessment SIS Deputy Chair 2010-13, EPA Advisory C'tee on Impacts of Gas Extraction 2016-18*

### Nature of impact within or across jurisdictions

This section should provide evidence that the nominee's seniority and influence have had a positive impact on environmental practice and the profession, within a particular jurisdiction (e.g. ecological consultancy in NSW, EIS practices in the Asia-Pacific region) or across jurisdictions (eg. policy submissions on behalf of EIANZ to government, academic research influencing contaminated site practice). Promotion of the profession or a particular environmental discipline, including representation of environmental practitioners on boards and committees, and educational contributions, may also be considered under this heading.

*Mary prepared and coordinated State and National submissions to Government on policy and legislation, including the Threatened Species Act, where her representations were successful in gaining Schedule recognition of Certified Environmental Practitioners (Ecology specialists) as suitably qualified persons to undertake assessments.*

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## Resume or CV

Please provide a document as an attachment or a link to the nominees LinkedIn profile that lists at least 10 years of practice.

## Citation

Please include a citation of no more than 150 words that can be used at a presentation or awards ceremony

*Mary Smith has demonstrated sustained leadership and influence within the environmental profession in Victoria through her senior role in a leading impact assessment consultancy practice, her contribution to EIANZ (Victorian Division) in a range of positions including President 2014-16, and her impact on industry and government through advocacy and representations on behalf of the profession. She is a skilled and experienced manager of large multidisciplinary EIS studies, and is widely recognised as an expert on the environmental impacts of resource extraction. As a practitioner whose opinions are sought and respected by regulatory agencies, and as an active contributor and mentor within EIANZ and the Impact Assessment SIS, Mary is a worthy recipient of an EIANZ Fellowship.*

## Referees

Please provide between 2 and 5 referees in the table below and attach accompanying references as MS Word or PDF format.

**Reminder: Referees must include a clear statement of the length of time they have known the nominee in a professional capacity**

| Referee 1    |      |
|--------------|------|
| Name         | **** |
| Phone number |      |
| Email        |      |
| Referee 2    |      |
| Name         | **** |
| Phone number |      |
| Email        |      |
| Referee 3    |      |
| Name         | **** |
| Phone number |      |
| Email        |      |

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| Referee 4    |      |
|--------------|------|
| Name         | **** |
| Phone number |      |
| Email        |      |

| Referee 5    |      |
|--------------|------|
| Name         | **** |
| Phone number |      |
| Email        |      |

## DECLARATIONS

### Proposer (must be an EIANZ member)

I, .....*James Black*.....

hereby nominate the above nominee for Fellowship of EIANZ and declare that this person has been known to me professionally for a period of at least 10 years.

**I further declare that the information in this nomination form is true and correct, to the best of my knowledge.**

|        |  |
|--------|--|
| Signed |  |
| Date   |  |

### Seconder

I, .....

hereby nominate the above nominee for Fellowship of EIANZ and declare that this person has been known to me professionally for a period of at least 5 years.




**I further declare that the information in this nomination form is true and correct, to the best of my knowledge.**

|        |  |
|--------|--|
| Signed |  |
| Date   |  |


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## BEFORE YOU SUBMIT

Before you submit this nomination please make sure you have:

|   |   |
|---|---|
|  | Supplied all the required information outlined in the nomination checklist on page 1              |
|  | Attached all relevant electronic files in either MS Word or PDF format into your submission email |
|  | Completed the declaration section on page 4   |

## TO SUBMIT

|  |   |
|--|---|
|  | Nominations need to be submitted to EIANZ Central Office by Monday 31 March YYYY <a href="mailto:office@eianz.org">office@eianz.org</a> |
|--|---|

For assistance please call EIANZ Central Office on +61 3 8593 4140 (AUS) or + 64 9887 6972 (NZ).

EIANZ Central Office will verify nominations to ensure all required information is included before forwarding to the FHMRC for its consideration.

## FOR EIANZ CENTRAL OFFICE USE ONLY

- Continuous EIANZ membership of at least two years verified
- Evidence of senior practitioner of influence provided
- Resume or CV provided
- Citation provided (150 words or less)
- Referees and references provided
- Declarations completed and verified
- Nomination shared with FHMRC
- Date forwarded to FHMRC