



Environment Institute
of Australia and
New Zealand Inc.

Guidelines for Nomination of EIANZ Honorary Fellows

Honorary Fellowship is a significant form of recognition bestowed by the Institute on a person, not necessarily a member of the Institute, who has made an outstanding contribution to:

- the development of the environment profession; or
- the development of knowledge about the environment; or
- the implementation of environmental policy or good practice environmental management.

An Honorary Fellow Member needs to meet the general requirements for appointment as a Fellow Member, with the exception that it is not necessary to be a member of the Institute, i.e. a senior practitioner of influence in the environmental profession over a period of at least 10 years and who has played a leading role in the environment profession and demonstrated a commitment to ethical practice, in accordance with [EIANZ By-Law 9](#) – Fellowship and Honorary Membership.

NOTE: The terms 'environment profession' and 'environmental practitioner' are not intended to be restrictive - outstanding contributions to environmental outcomes and knowledge are regarded as contributions to the profession and practice. Not all nominees may define themselves as 'environmental practitioners' or 'environmental professionals'.

Honorary Fellowship is an honour bestowed by the EIANZ Board after thorough consideration, and high standards are expected for the process of Honorary Fellow nomination and evaluation. The awarding of an Honorary Fellowship not only honours the nominee, but also reflects the values of the Institute and the role models we respect.

EIANZ members are notified when nomination rounds open with all information needed to nominate. The EIANZ Board has appointed a Fellowship and Honorary Membership Review Committee (FHMRC) to review nominations and make recommendations to the Board. The following FHMRC guidelines have been endorsed by the Board to ensure EIANZ receives appropriate, relevant and concise information in order to assess nominations, as well as facilitating consistency and assisting sponsors (proposers and seconders) to prepare successful nominations. It is vital that nomination material includes adequate but concise information to firstly allow Central Office to check the bona-fides of sponsors and the nominee, and secondly to allow FHMRC to evaluate the extent to which the nominee meets specified criteria.

NOTE: the FHMRC reviews nominations to ensure they meet the criteria specified in the By-Laws, consistent with the high standards of existing and past Fellows and Honorary Fellows plus the requirement for 'outstanding contribution', and to recommend suitable persons to the EIANZ Board for Honorary Fellow status. The Board makes the final decision, following which the EIANZ President invites successful nominees to accept the award. Until a new Honorary Fellow is announced by EIANZ, the nomination should remain confidential except to those contributing directly to the process.

By-Law 9 Section 4(4) requires that the total number of current Honorary Fellows does not exceed 15% of the total number of EIANZ Fellows, where the latter is herein defined as the combined number of Fellows, Honorary Life Members and Honorary Members.

Nomination checklist (as per EIANZ Fellowship Nomination Form):

- A nominee must be a senior environmental practitioner of demonstrated influence and outstanding contribution in environmental field(s) over a sustained period.
- Nominations must include evidence that the nominee has at least 10 years of environmental practice, influence or contribution in a senior role, noting that the 10 year period need not be continuous.
- Nominations must have a proposer and a seconder. The proposer must be a member of EIANZ Board or authorised to sign on behalf of an EIANZ Division, Chapter, SIS, Certification Board or Qualifications Accreditation Board. The seconder must be a member of the Institute.
- Nominations must include document(s) (resume , CV or LinkedIn profile) that demonstrate at least 10 years of practice, showing evidence of senior roles, influence and outstanding contribution.
- Nominations must include between two and five referees of reputable standing in an environmental field and accompanying references attached to or included with the nomination form.
- Nominations must include a citation of no more than 150 words that can be used at a presentation or awards ceremony.

Nomination Form: section-by-section guide:

Nominee Details:

Provide current position, qualifications & professional associations, email and / or phone contact details of the nominee.

Nomination Details:

Senior environmental practitioners are considered worthy of Honorary Fellow status if and when the Board (following advice from the FHMRC) is satisfied that they have demonstrated, over a sustained period, significant influence on, leadership of and outstanding contribution to the profession and practice in a senior role. Such influence and leadership must be associated with Australia and/or Aotearoa/New Zealand - either contributing to practice in our countries, or by practitioners based here. This may be evidenced by senior positions, important research, influential teaching, team leadership in significant projects, or roles in professional, technical, or Indigenous associations or groups, regulatory or scientific agencies or industry, to the benefit and higher practice standards of the profession and environmental management generally.

The section headed "**Senior Practitioner of Influence**" should demonstrate both seniority and influence over a sustained period of at least 10 years (which may be non-continuous, in cases where careers have been interrupted). Nominations must address the criteria listed in By-Laws 9.2 and 9.4 under the following headings, cross-referring to attached CV or referee statements or letters of support where appropriate, and if necessary, by attaching a 1-2 page rationale.

Senior positions occupied: List senior roles, organisations and dates e.g. Assoc Professor ** University 2008-14; Professor & Head of School University of ** 2014-19; EIANZ Division President 2011-14; Chair EPA Advisory C'tee on Waste Management 2006-18. Where the level of responsibility is not evident from the position title i.e. it is not clear that the role was both senior and influential, a brief explanation may be necessary

Leading role in the environment profession and/or practice; and/or contribution to environmental knowledge and outcomes: Evidence (again with years) of the nominee's leadership and outstanding contribution in ways which have influenced environmental practice generally or benefitted the environment profession more broadly, including but not limited to positions of leadership within professional or practice organisations. It should be noted that 'leadership' implies personal responsibility for the outcomes of a professional team or endeavour i.e. the nomination should make it clear that the nominee, in their position as 'x', was responsible for and played a leading role in 'y', which has benefitted the profession, achieved better environmental outcomes and environmental practice generally.

Professional standing and commitment to ethical practice: This may be demonstrated in many ways, including by awards, certification, published papers and invited conference presentations (also with years); by evidence of widespread respect within industry, academia, environmental organisations, Indigenous associations, advisory and reference groups; and by referee statements and letters of support, attesting to the nominee's reputation and ethical practice.

Resume or CV:

Provide a document as an attachment (preferably 2 to 5 pages in length), or a link to the nominee's profile on a web page or LinkedIn, that lists at least 10 years of practice. Where the nomination relies on information in the CV or resume, specific cross-references should be made in the nomination details (e.g. *Principal Scientist, XXX Commission of Inquiry 2008-09 – see CV for details*).

Citation:

A citation of no more than 150 words suitable for publication and for use at an awards presentation ceremony. The citation should name the nominee, even though the name may be replaced by the phrase "*this person*" when reading the citation prior to award presentation.

Referees:

Provide the names and contact details (email address or phone number) of at least two referees (and no more than five) whose written references should be attached. Where possible referees should be senior and respected within environmental fields. Written references should be no more than two A4 pages in length and should indicate the name, qualifications, role, and the affiliation of the referee.

They should also attest to relevant aspects of the nominee's career and practice, focusing on senior roles, influence, outstanding contribution and standing within the environmental field, and ethical practice.

The FHMRC will generally regard a range of written references, including from industry, agencies, Indigenous and community bodies, kindred professions and independent organisations (i.e. external to the nominee's own organisation) as evidence of wide influence on and contribution to environmental practice and knowledge.

Declarations by Sponsors:

The nominator must be a current EIANZ Board member, or authorised to sign on behalf of an EIANZ Division, Chapter, SIS, Certification Board or QAS Board.

The seconder must be any EIANZ Member.

The seniority of sponsors and their familiarity with the nominee's contribution to the profession will be taken into account in FHMRC evaluation.

Finally:

Read By-Law 9 and the Nomination Form carefully, allow multiple weeks to collate and check information, receive written references and ensure all criteria have been addressed. The last page of the Nomination Form has a section on "Before you Submit" – please check and complete these actions, so that Central Office and the FHMRC can smoothly evaluate your nomination without delays and misunderstandings.

Thank you

**EIANZ Fellow and Honorary Membership Review Committee
2023**