



Environment Institute  
of Australia and  
New Zealand Inc.

## **NEW ZEALAND CHAPTER**

### **ANNUAL GENERAL MEETING – Thursday 24 August 2023**

The Annual General Meeting of the Environment Institute of Australia and New Zealand (NZ Chapter) will be held on Thursday 24 August 2023 at the Boffa Miskell via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/88618758181?pwd=Qm5MQXdpbnhmVjViVGxNR2tTU0JmZz09>

Meeting ID: 886 1875 8181

Passcode: 332548

## **MINUTES**

- Apologies
  - Connor Whiteley (National Branch Coordinator), Shannen Barns (SEC)
- In attendance:
  - 11 members were present at the AGM.
- Confirmation of Minutes of 2022 AGM
  - Minutes of 2022 have not been located. Central office and the Administrator for NZ Chapter are currently trying to track them down and file them for future meetings. They will be circulated when found.
- President's Report
  - Mark Bellingham (President) reported we had a successful year, and our membership continues to grow for the NZ Chapter. We currently have more members per capita in comparison to the Victoria Chapter.
  - This increase in membership is due to promoting and putting on more events. The highlight of these being the Biodiversity Workshop held at Otago University and hosted by the Otago branch in September 2022.
  - Acceptance of the Presidents report was moved by Mark and accepted by all present.
- Treasurer's Report
  - Kevin Tearney (Treasurer) thanked and recognized Terry Abel who assisted in tracking the financial report and giving support for this.
  - Main expenses this year has been hiring our new administrator, Michayla Clemens. This expense was not included in last year's budget.
  - Kevin advised the Treasurer report will be circulated with the minutes and is well organized for the next member to take on this role.
  - Acceptance of the Treasurer's report was moved by Mark and seconded by Di Buchan. All in support.
- Election of officers to the NZ Chapter Committee
  - Mark (President), Isobel (Vice President), Shannen Barns (SEC Coordinator) and Kevin (Treasurer) are stepping down from their respective roles. Isobel will be staying on as a committee role, Mark, Shannen and Kevin will no

- longer be on the NZ Chapter committee.
  - Accordingly, the roles of President, Vice President, SEC Coordinator and Treasurer are open for nomination.
  - Mark and Ian nominated Connor for President, who was absent but put his nomination forward before going on leave. This nomination was accepted.
  - Claire Webb was nominated as a committee member and accepted dependent on her confirmation.
  - The SEC role is also left open as Shannen Barns has approached a member who may like to put forward a nomination. But this was not confirmed in time for the Annual General Meeting.
- Election outcomes
    - The 2023-2024 NZ Chapter committee is:
      - President: Connor Whiteley
      - Vice-President: Ian Boothroyd – Acting Vice President but remaining as a committee member
      - Treasurer: Unfilled
      - Secretary: Unfilled
      - National Branch coordinator: Unfilled
      - Students and Early Careers (SEC): Unnamed member to be confirmed by Shannen Barns
      - Committee member: Claire Webb
      - Administrative support: Michayla Clemens
    - The committee will work on confirming and filling the remainder of the roles as soon as possible and will advise members when circulating the minutes or via the NZ Chapter newsletter.
- General Business
    - A request was made for a regular regional breakdown of the membership numbers increasing. Central office will supply these and circulate them to members in the next Newsletter.
    - Di Buchan asked if there could be more events in the smaller regions going forward as there has been less of these.
    - Ian Boothroyd provided a brief update on the upcoming EIANZ Conference to be held in Auckland October 2023.
    - Ian Boothroyd provided a brief update on progress with the review of the EIANZ ECIA Guidelines.